



Social Science Students' Council Meeting  
UCC 37  
September 20<sup>th</sup>, 2016  
5:30 pm

**Call to Order**

- 5:41pm

**Roll Call**

**Adoption of the Agenda**

- President of SSSC (Rebecca Amoah) to adopt the agenda to amend council business and have elections fold under council agenda business
  - motion passed

**President of USC – Eddy**

- Eddy thanking council members for participation
- Emily - Communications Officer for USC (Marketing, Promotions) explained USC App:
  - Helps promote what the USC is doing
  - Goal is to collaborate with faculties and USC to engage students
  - Promote events within the events and have constituents that subscribe to Social Science (or another faculty) and get push notifications sent to their phones about events
  - Student feed with options to post what they are doing
  - Previously not a lot of collaboration with USC and faculties;
  - Overview of other USC Executive Team and their roles
    - Allie Adamo: Student Programs Officer for USC,
      - Clubs, O Week, Peer Support Network/Centre, Facilities in USC) holding round tables for different constituencies
    - Jamie Cleary: Vice President of USC
      - advocacy efforts, internal within Western and bettering lives as students (municipal, federal and provincial), also OUSA president
    - Isaac Jacobi: Secretary Treasurer

- financing budget, reviews, allocation of funding

### **Children Health Foundation – Jennifer**

- Courtney introduces the Charity partner for this year; raising money and volunteering with Children’s Health Foundation
- Children’s hospital at London Health Sciences Centre, Thames Valley Research Centre and Children’s Health Research Institute
  - Dedicated to raising funds to deliver exception care to children and families
  - Pediatric care, equipment, education programs, therapy, rehabilitation services and research
- Catchment area: Sarnia/Windsor → Kitchener/Waterloo → Thunder Bay
  - Number one referral Centre
  - Programs and services provided by donor dollars ensure exceptional care
- State of the art equipment: government doesn’t find this a necessity
  - Donors (Like SSSC) to fund programs
    - Therapy (5-18)
- Discusses story about Leah: art therapy for child who is undergoing chemotherapy and no longer speaks
  - These programs help children get through diagnosis
  - Music therapy, Bravery Bead Program
- Played a video about the Impact program: effects of distracted driving (Josh’s Story)
- Handed out pamphlets with information about where our donor dollars go

### **Volunteering opportunities**

- Fundraising events with applications
- Gold tournament, magical winter ball, third party events (50/50 at London Knights)
- Looking for people willing to share this story about the Children’s Health Foundation

### **Robert’s Rules– Malcolm**

- Introduction to Robert’s Rules of Order and Social Science Constitution
  - Call to order to register that we are documenting everything that transpires, set start time, commences if quorum
  - Speakers List: keeps a running tally of who is speaking and who is next to speak, who you are/position/speaking for or against a motion that is presented
  - Motions: generally used to introduce new ideas, amend ideas
    - Different rules for trying to put forth new ideas
    - Rebecca: Any moving member may move a motion
    - Malcolm will help craft a motion if anyone needs help

- Amendments
  - Strict about wording, not everything is concrete
  - Motions of Substitution vs. Amendments
- Order of Precedence while motion is on the floor
- Points
  - Point of Order (no side conversations)
  - Point of Information (simplification of repetition)
  - Point of Privilege (personal attack, require someone to speak up)
  - Challenges to the Chair (misuse of rules, allowed to challenge decisions, no money incentives to disprove speaker)
    - Rebecca: speaking rights, everyone has these unless general members

### **Members' Announcements**

- Psychology Dep Rep: Friday, brown bag series 7405, graduates presenting research
  - James Boyolon from clinical psychology
- Economics Dep Rep: economics society is having bank of Canada recruitment night UCC
- Selena, Geo Dep Rep: first year representatives, applications due on September 30 (GPS UWO)
- Shawn, History Dep Rep: one first year representative: contact him
- Anastasia, VP communications: send her a message on Facebook and she will post them to SSSC page

### **Executive Report**

- Rebecca welcomes Hybrid programs: International Relations, Transitional, Commercial Aviation, Linguistics
- President's Report:
  - Platform completion to hold Rebecca accountable: currently completed 26%
    - Creation of student wellness commissioner
    - Council edition of Clubs week
    - Expanded charity BBQ; solidify partnership
    - Can be seen here: <https://www.forgett.com/checklist/1789095626>
  - Stakeholder Meetings:
    - Met about communications
    - Partners: USC, Dean's office, faculty council and affiliate colleges for different events and programs
      - Dean's Office (administrative)
      - USC (event partnerships)
      - Tri Sci (charity, wellness partnerships)

- Kings' (event partnerships)
- Social Science Textbook Endowment
  - [https://docs.google.com/document/d/1mywEf34y9f0U8ZinNy8dNucEQ8XSTPLw\\_b0pT3XUYro/edit](https://docs.google.com/document/d/1mywEf34y9f0U8ZinNy8dNucEQ8XSTPLw_b0pT3XUYro/edit)
  - Creation of a textbook fund for students in need
  - Want to ensure that students have equal chance at success
  - Substantial amount of carry-over: student donation fund, \$96,000 funds left over
    - Use this for educational benefit, use this money (\$4,000 this year) that remains in the Social Science accounts
    - Not in effect this year, application process and application and building partnerships on campus to use system as requested as part of application
    - Questions? Feedback? Suggestions?
      - Elazar – Sociology Rep: how would this function
        - Social science student and pay into donation fund
      - Nico
        - Restrictions on what they can buy? Yes, only textbooks and course materials
      - Shawn (Department Representative)
        - Gift card? Can't they trade this? No, accountability ensured work with SSSC to ensure purchases are of academic nature
      - Michael
        - Can they sell textbooks? Exchange at buyback
      - Department Rep: Is this open to all years?
        - Yes
      - Josh Wex
        - Partner with bookstore? Sell at cost? Will look into it
  - Council to approve final draft at next meeting, welcoming recommendations and suggestions
- Locker sales during office hours steps to sell locker
  - Open binder, show student contract, read in full, ask them if they have any questions
  - Student Card entered into locker tracking spreadsheet, asked for UWO email, require a lock? Additional \$2, if they do not require a lock, they will have to bring their own lock

and provide the locker combination, student needs to enter in initials and confirm who sold it.

- Also a list of acceptable locks (number and letter locks, no key locks)
- Lockers are major source of revenue
- Overview of contract and different protocol: remove items prior to April 30<sup>th</sup>; does not become SSSC property unless 10 day grace period has passed, after expiry of 10 days becomes SSSC property; we typically will donate material items to charity
- Chelsea Q: what if people are changing locks? Rebecca: will provide a notice,
- Nico Q: not getting them to sign a contract? Rebecca: no, electronic forms that request initials, verifying that they have read this
- Office and Study Space
  - Ready to occupy by November 15<sup>th</sup>
  - 4 group project rooms inside of study space; organizing a booking system
  - barstools, comfy seating, cubicles to accommodate various study habits
  - Rebecca will put together a proposal for terms of use in collaborative spaces and communications
  - In charge of publications in the space
  - Corrine Q: Student access, student offices are only for
    - Collaborative spaces for use 9-4pm
  - Slated for completion by mid-November at the latest
  - 24/7 Council member access
  - 7 AM-11 PM Social Science student access
  - Council in charge of collaborative spaces, display cases, LCD
  - Comfortable seating, bar stools, cubicles
- Student Donation Fund Town Hall
  - Sept 29<sup>th</sup>: SDF restructuring as official documents from 1996
    - Want to change guidelines to reflect
    - Outreach to first years throughout O Week and Atrium Day
    - Use responses and collect information from survey
    - Focus group with department reps for grants
    - Document with guidelines that reflect interests
    - SDF: \$50, opt out by Nov 30<sup>th</sup>, funding that departments and SSSC use, trips, experiences, leadership awards and engagement awards
    - Thursday September 29<sup>th</sup>, UCC 315 6:30-7:30 PM (Council Chambers)
    - Council required to attend and bring 2 friends

- Attendance Protocol:
  - 0.25 demerit points if you are absent from office hours (weekly)
    - Nico: What happens if you miss office hours? Rebecca: you can find someone to replace you
  - 0.5 demerits if you miss scheduled meeting with regrets
  - 1 demerit points if you miss a scheduled meeting without regrets
  - 2 demerit points? Notice from Anastasia,
  - meeting with executive: 5 minutes to state case, 72 hours to state decision
  - Michael: How do you sign in for office hours? Rebecca: Lime green binder in office to sign in, discussed further below
  - **10.00: Demerit System**
  - 10.01: In order to maintain Council engagement and attendance, a demerit system will recognize the scale of commitment amongst Council members that must be maintained.
  - 10.02 Demerit points will be issued on the level of severity of absentees and its implicit effect on the organization.
    - I. In the event that a Council member misses one (1) office hour per week, the responsible member will be issued 0.25 demerit points.
    - II. In the event that a Council member misses a scheduled Council meeting, with regrets, the responsible member will be issued 0.50 demerit points.
    - III. In the event that a Council member misses a scheduled Council meeting, without regrets, the responsible member will be issued 1.0 demerit points.
  - 11.00 Impeachment and Forfeiture
  - 11.01 Any member of the SSSC provides grounds for impeachment when she fails to fulfill her they fail to fulfil their duties as defined by this constitution and/or its by-laws
  - 11.02 In accordance with the Attendance Policy, the Executive shall decide whether to initiate the impeachment process or not
  - 11.02 Members are allowed three (3) demerit points where 12 hours notice was not provided, at which point the individual in question is obligated to meet with the Executive to discuss the removal procedure, which the Executive may or may not pursue.
    - I. After accumulating two (2) demerit points, the absentee Council member will receive a warning from the Vice-President Communications
    - II. After accumulating three (3) demerit points, the absentee Council member will receive a notice from the Vice-President Communications issuing a request for a meeting with the executive;



- T-Shirt Tie Dye
      - Will bring back on September 28<sup>th</sup> due to success, will be \$10 with SSSC tee or \$5 if you bring your own tshirt
    - Formal - Nov 25<sup>th</sup>
    - Volunteering Event – Sometime in October
  - Input & Feedback: expect everyone to attend events
    - Contest: feedback form geared to concert at the end of the year, input on genre and artist
    - Two Questions: Concerts you have been to in last 6 months, if you could have any artist come who would it be? Which member of council gave this survey to you?
  - Sledge Hammer Bingo
    - Traditions? Let us know

***Malcolm: 5 Minute Recess***

- Chantal VP Academics:
  - Conference committee: still open spots, let everyone Chantal or Trevor know, Meeting Tuesday @5:30
  - Dep Rep Meet & Greet: October 4<sup>th</sup> 1-3pm second floor of SSC
    - Tell your friends! Coffee & Tea
  - Round Table: October 6<sup>th</sup>, Meeting with Club Presidents to go over SDF, send questions to Chantal to have her ask them at the round table
  - Conference Updates: everything booked and approved, theme is Globalization and will be narrowed down dependent on speakers
    - Booking with USC Booking person
    - Updates will be sent as available
- Anastasia VP Communications
  - Office Hours:
    - Who: ALL council members
    - What: 1 hour each week
    - How: By sitting in the FRONT ROOM of the office
    - Where: SSC 1124
    - When: Same time each & every week this semester\*\*
    - Why: To be available as a resource for social science students and to SELL LOCKERS
    - Conflicts? Let Anastasia know, or let someone else know to have your office hours covered
    - Tracking Office Hours: fill out tracking sheet in lime green binder in office, name, sign and write number of people who visited



- Tracking attendance with stickers, people who have the best attendance will win a pizza party
  - We will be tracking attendance using the lime green binder in the office
  - Please fill out your name, sign, and write # of people who visited
  - The attendance date (e.g. Tuesday) with the BEST attendance will win a pizza party
  - Will be tracked on a board in the council room with STICKERS
- First Year Applications:
  - Community Post on Buzzfeed: What SSSC Positions should I apply for?
  - Campus Ambassador: more promotions team, photography/graphic design as needed
    - Represent SSSC brand
    - Promote events
    - Curate creative materials
    - Flexible/fluctuating time commitment
    - Not required to attend all council meetings
    - Skills:
    - Photography, graphic design, event decorating, promotions, modeling, etc.
  - First Year Representatives: first year, must live in residence, required to attend all council meetings, voting member and speaking rights
    - Must be in first year
    - Must live in residence applying for
    - Must attend all council meetings
    - Required to serve on council committee
    - Voice concerns on behalf of students
    - Voting member & speaking rights
  - Applications on website: [ssscwestern.ca](http://ssscwestern.ca) (opportunities or under first year tab)
- Upcoming Promotions:
  - Wednesday
    - Locker sale surprise
  - Thursday
    - Share first year representative application
  - Next Week:
    - SDF Town Hall and HOCO Tie Dye
- How to like/share/follow etc.
  - Share by groups/invite people by groups etc.
  - Selina Q: First year rep application: off campus considered their own, has their own representative as well

## Senate Report

- Mitch – Senator: working towards certain issues, can talk to him about any initiative
- Chelsea – Senator: Volunteer researchers reposted in Council group for anyone who wants to work

## USC Report

- Laura USC Councilor:
  - Reunion Weekend: Wet vs. Dry event? Carnival?
  - Zip line, Hot Air Balloon
  - Based around charity? Decided against this because it will not draw students to event
  - OUSA delegate application: students across Ontario, research and ideas to governments to improve accessibility in the province Nov 4-6 (More info on USC page)
- Rebecca: Strategic Planning Year
  - Sets broad goals, 3 year cycle
  - Whatever we establish this year will be implemented for the next 3 years
  - Past drafts? Can connect you to this information
- Braden:
  - Looking for student input: find councilors, voice opinions, productive ideas for reunion weekend?
    - Weston commented: Meeting last Friday about Reunion Weekend, Wet or Dry? More prefer Wet
- Rajveer president of AIR: AdHoc dep rep for IR, under history department
  - History and Political Science; focus on international affair
- Ibrahim Council Member with Commercial Aviation: wants to get more exposure for the program
- TJ: Transitional Justice and Post conflict reconstruction, get the word out about the program
  
- Andrea VP Finance: Lockers, cheapest lockers on campus
  - Finance town hall on September 29<sup>th</sup> at 6:30pm
- SDF Committee shall consist of the following:
  - (i) The Vice-President Finance, as Chairperson, ex-officio, non-voting;
  - (ii) The President, ex-officio, voting;
  - (iii) Vice-President Academic, ex-officio, resource member, non-voting;
  - (iv)
  - The following representatives from SSSC:
    - (3) USC Councilors; and
    - (2) Social Science Senators;

- (v) The Student Donation Fund Commissioner, non-voting (as recording secretary)
- The Finance Committee shall consist of the following:
  - (i) The Vice-President Finance, as Chairperson, ex-officio, non-voting;
  - (ii) The President, ex-officio, voting;
  - (iii) Vice-President Academic, ex-officio, resource member, non-voting;
  - (iv)
  - The following representatives from SSSC:
    - (3) USC Councilors; and
    - (2) Social Science Senators;
    - (v) The Student Donation Fund Commissioner, non-voting (as recording secretary)

## **Elections:**

### **Finance Committee**

- Andrea reviews student organizational grants (SOGS, \$20,00) and department organizational grants (DOGS, \$6,000)
- Looks at this through 3 pillars of social science
- 1 USC Councilor, 1 Dep Rep, 1 Res Rep, Up to 4 Students at large
  - Chelsea Nominated Braden: accepted (on a finance committee for USC)
  - Nominated Owen Parker: accepted (very interested in finance)
  - No contentions
    - Vote of Confidence (50%+ 1) – Passed, No abstentions

### **SDF Committee**

- Student Donation Fund collected by Dean's office
- Split between departments
- Reviews requests, hears department representatives and advises Dean on how to distribute funds
- What is expected from you?
  - Embody spirit of finance, participate
- Elect 3 USC Councilors, would like to nominate someone and they accept or deny
  - Chelsea Wang Senator
    - Elected
  - Mitchell Pratt Senator
    - Elected
  - Michelle Psych Dep Rep: Corrine, accepted
    - Opportunity to allocate resources and enhance experience

- Lauren USC Councilor Nominated Michael Lay, accepted
  - Elezar : Nominate Michael, accepted
    - Looking forward to a great year
- Micah: Nominated Nico, accepted
- Accept these individuals? Vote of Confidence (50% +1): Passed.

### **Internal review**

- Malcolm: internally review social science
- Constitution reviewed last year
- Initiatives to review, scrutinize and make recommendations to council
- Anastasia: nominate Mitch, accepted
  - Constitutions love him, he loves constitutions
- Chantal: nominate Trevor, accepted
- Courtney: nominate sierra, accepted
  - Sounds fun
- Shawn nominated Zach, accepted
  - Likes policy analysis
- Nominate Summer Knight, accepted
  - Part of it last year
- Rebecca nominated Sam Smyth, declined **respectfully**
- Rebecca nominated Josh Wex, accepted
  - Looking forward to being part of the team
- No abstentions, Vote of Confidence - passed

### **Roll Call**

### **Adjournment**