



**Social Science Students' Council of the University of Western Ontario
HONOURARIA POLICY**

Effective: March 14th 2017

Supersedes: February 29th 2012

PREAMBLE:

The Social Science Students' Council ("SSSC") aims to conduct all of its business with fairness and transparency. Becoming an involved member of a large student organization comes with great responsibility. In recognition of this, executive members and some administrative officers and commissioners of the SSSC are eligible for an honorarium upon completing their term (as per the SSSC's "Roles and Responsibilities"). The SSSC's Honoraria Committee will strive to distribute honoraria fairly and objectively within the following framework.

1.00 The following members are eligible for honoraria, up to the following maximum amounts,

- (1) Executive Committee
 - i) President- \$1,200
 - ii) All Vice- Presidents- \$800 each
 - (2) Associate Vice Presidents and Chief of Staff- \$200 each
 - (3) Administrative Officers
 - i) Secretary- \$200
 - iii) Speaker- \$150
 - (4) Commissioners
 - i) Internet
 - ii) Graphic Design
 - iii) Photography
 - iv) Videography
- A set amount of \$400 is to be set aside and rewarded at maximum \$100 each upon review of performance and written reports

2.00 Final Reports

- (1) All council members eligible for honoraria must complete a final report.
- (2) The contents of final reports are meant to help one's successor transition into the position and aid the Honoraria Committee in determining the awarding of an honoraria.
- (3) The Honoraria Committee will ensure a report is completed
- (4) The contents of the report may be available to any individual who requests access for Council member's transparency and accountability of their actions

3.00 Process

(1) The Honoraria Committee will conduct interviews with each council member eligible for an honorarium.

(2) The Honoraria Committee shall evaluate each member's performance and will ask questions regarding:

- i) Platform, if applicable
- ii) Adherence to the SSSC's "Roles and Responsibilities"
- iii) Initiative
- iv) Demerit points applied and the reasons why.



- v) Performance Reports
- vi) Any misconduct
- vi) Any other relevant criteria

(3) The Honoraria Committee will use their discretion in deciding how much each member will receive in honoraria by virtue of the criteria listed in Section 3.2.

4.00 Disbursement

(1) The Honoraria Committee's decisions are final and are not subject to appeal.

(2) The outgoing VP Finance will disburse funds as per the Honoraria Committee's direction.

(3) The amounts that each member receives in honoraria will remain secret. The Honoraria Committee and the outgoing VP Finance shall keep such information in confidence.

(4) The outgoing VP Finance shall report the total funds distributed in honoraria in her budget, but shall not reveal how much each individual member received.